

Dear Vendor,

We appreciate your business and cooperation as a key partner of NorthRiver Midstream. I am writing to inform you that we have received an invoice from your company that does not include the correct information required to make payment.

In order to process the payment as per NRM Corporate requirements, we require your invoice to include the following correct information:

- Correct Purchase Order Number from the PO issued by NRM.
- Correct NorthRiver entity as specified on the Purchase Order.
- Correct Tax Type (PST and/or GST or No Tax) as specified on the Purchase Order.
- Invoice line item MUST reference the applicable line number on the Purchase Order.

The information on your invoice MUST match exactly as displayed on the Purchase Order you received. Attached to this letter is an example of a Purchase Order showing where the Purchase Order Number, "Bill-To" Entity, Tax Type and PO line number are located, as well as a list of all North River Plants and their proper NRM Bill To entities.

Once the invoice has been updated with the correct information, please resubmit it to invoices@nrm.ca. The invoice and all backup information to support an invoice, including time sheets and/or lists of materials used, must be included in one PDF file, with a maximum of 5 invoices per email. Our payment terms will commence only upon receipt of a valid and correct invoice, we do not make exceptions for supplier-caused errors.

The accuracy of your invoice will have a direct impact on the timeliness of your payment. To help ensure that your invoices are processed quickly and efficiently, please double-check that all the information is correct before sending.

If you have any questions or concerns, please don't hesitate to contact the Buyer listed on the Purchase Order. We value your partnership and look forward to continuing to work together.

Best regards,



Keith Taylor, Manager – Supply Chain

Supplier No.

Correct NRM Entity

Bill To Entity:

Purchase order XXXXXXXXXX

PO Date
 Cdn
 PAYMENTS: USDTT
 Buyer
 Email

Correct PO Number

Invoice Instructions:

Please email invoices to invoices@nrm.ca.
 For invoice inquiries please contact ap@nrm.ca

All Invoices must reference the correct Bill To Entity, Purchase Order number and line item number.

Please deliver to:
 location
 legal entity name
 applicable address

Terms of Delivery FCA CALGARY

DOCUMENTS INCORPORATED BY REFERENCE:

The following documents form part of this Purchase Order and are either attached to this Purchase Order as noted below or are otherwise incorporated by reference:

1. This Purchase Order;
2. NorthRiver [contract type](#)
3. Proposal/Quote#:

All the above documents and terms and conditions collectively referred to as the "Contract Documents".

Company's Buyer Information:

PO Buyer Name:
 PO Buyer Phone Number:
 PO Buyer Email Address:

Buyer Contact Info

Item	Description	Order Quantity	Unit	Net Price	Net value
10	item			XXXX	XXXX

Applicable PO Line Number

Delivery Date: Apr 29, 2024
 Tax Code: [Applicable](#)
 WT 4.8mm, CSA Z245-1-18, CR 359, CAT II

Applicable Tax Type

List of NorthRiver Midstream Locations and Legal Entities:

NorthRiver Location Descriptions			
CC	Ship To: (Plant - Location Name)	Legal Entity (for Invoicing Purposes):	Email Invoice to:
2000	Buckinghorse Gas Plant	NorthRiver Midstream Energy Holdings LP	invoices@nrm.ca
2000	Calgary Office	NorthRiver Midstream Inc.	invoices@nrm.ca
2000	Highway Gas Plant	NorthRiver Midstream Inc.	invoices@nrm.ca
2000	Jedney 1 & 2 Gas Plant	NorthRiver Midstream Inc.	invoices@nrm.ca
2001	Aitken Creek Gas Plant	NorthRiver Midstream Operations LP	invoices@nrm.ca
2001	Carbon Sequestration	NorthRiver Midstream Operations LP	invoices@nrm.ca
2001	Charlie Lake Complex	NorthRiver Midstream Operations LP	invoices@nrm.ca
2001	Dawson Creek - Bisette Pipeline	NorthRiver Midstream Operations LP	invoices@nrm.ca
2001	Dawson Creek Gas Plant	NorthRiver Midstream Operations LP	invoices@nrm.ca
2001	Fort Nelson - BS No. 19, Cabin Lake	NorthRiver Midstream Operations LP	invoices@nrm.ca
2001	Fort Nelson - Patry Lake Liquids Plant	NorthRiver Midstream Operations LP	invoices@nrm.ca
2001	Fort Nelson Gas Plant	NorthRiver Midstream Operations LP	invoices@nrm.ca
2001	Fort Nelson Northern Complex	NorthRiver Midstream Operations LP	invoices@nrm.ca
2001	Fort Nelson - FN Gathering	NorthRiver Midstream Operations LP	invoices@nrm.ca
2001	McMahon - BS No. 1, Taylor	NorthRiver Midstream Operations LP	invoices@nrm.ca
2001	McMahon - BS No. 10, Stoddart	NorthRiver Midstream Operations LP	invoices@nrm.ca
2001	McMahon - BS No. 11, Rigel	NorthRiver Midstream Operations LP	invoices@nrm.ca
2001	McMahon - BS No. 14, Siphon	NorthRiver Midstream Operations LP	invoices@nrm.ca
2001	McMahon - BS No. 17, Monias	NorthRiver Midstream Operations LP	invoices@nrm.ca
2001	McMahon - BS No. 18, Beg/Jedney	NorthRiver Midstream Operations LP	invoices@nrm.ca
2001	McMahon - BS No. 3, Kobes Creek	NorthRiver Midstream Operations LP	invoices@nrm.ca
2001	McMahon - BS No. 4, Buick Creek	NorthRiver Midstream Operations LP	invoices@nrm.ca
2001	McMahon - BS No. 6, Bluehills	NorthRiver Midstream Operations LP	invoices@nrm.ca
2001	McMahon - BS No. 7, Bubbles	NorthRiver Midstream Operations LP	invoices@nrm.ca
2001	McMahon - BS No. 8, Laprise	NorthRiver Midstream Operations LP	invoices@nrm.ca
2001	McMahon - BS No. 9, Nig Creek	NorthRiver Midstream Operations LP	invoices@nrm.ca
2001	McMahon - CS No. 1, Taylor	NorthRiver Midstream Operations LP	invoices@nrm.ca
2001	McMahon - FSJ Gathering	NorthRiver Midstream Operations LP	invoices@nrm.ca
2001	McMahon Gas Plant	NorthRiver Midstream Operations LP	invoices@nrm.ca
2001	Sikanni Gas Plant	NorthRiver Midstream Operations LP	invoices@nrm.ca
6001	Fourth Creek Gas Plant	NorthRiver Midstream Partners	invoices@nrm.ca
6001	Gordondale East Gas Plant	NorthRiver Midstream Partners	invoices@nrm.ca
6001	Gordondale West Gas Plant	NorthRiver Midstream Partners	invoices@nrm.ca

6001	Pouce Coupe Gas Plant	NorthRiver Midstream Partners	invoices@nrm.ca
6001	West Doe	NorthRiver Midstream Partners	invoices@nrm.ca
6003	Cabin Gas Plant	NorthRiver Midstream G and P Canada Ltd Partnership	invoices@nrm.ca
6003	Pipestone/ Sexsmith Gathering	NorthRiver Midstream G and P Canada Pipelines Ltd Partnership	invoices@nrm.ca
6003	Tupper Main Plant	NorthRiver Midstream G and P Canada Ltd Partnership	invoices@nrm.ca
6003	Tupper West Plant	NorthRiver Midstream G and P Canada Ltd Partnership	invoices@nrm.ca
8005	McMahon Cogen Plant	McMahon Power Holdings Limited Partnership	invoices@nrm.ca